



Join *the* Mission

Working at AWC | Your Opportunity Profile

Empowered Youth Manager

20-25 Hours a Week

Employment Opportunity Profile

Mission Overview

A Woman's Concern provides an open door and inviting space to all women in need of resources related to pregnancy, parenting and sexual health and empowers families with focused classes, dedicated support, and material assistance to uphold the value of every human life.

While celebrating AWC's 50th Anniversary, this well-established Lancaster non-profit seeks to help build a community where families are strong and life is cherished.

Below are some of the key services we provide while living out our mission:

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|-----------------------------------|----------------------------------|
| ✓ medical grade pregnancy tests | ✓ fatherhood education |
| ✓ ultrasound scans | ✓ prenatal and parenting classes |
| ✓ material assistance | ✓ lactation services and support |
| ✓ pregnancy options information | ✓ post abortion recovery group |
| ✓ sexual risk avoidance education | ✓ community referrals |

We serve anyone in Lancaster County (and beyond) who is looking for education, practical help, and support, always at no cost to them, confidentially and without judgement. We are also known for doing all that we do with great love and compassion and for offering hope to those in our community. Each of our staff members acts as the hands and feet of Christ in every interaction and conversation with those who walk through our doors.

Why AWC?

AWC team members unequivocally commit to sharing their unique talents to make a difference in the lives of our clients. They have servant hearts. They find fulfilment in being part of a powerful and dedicated team seeking to not only save lives but transform them. They desire to walk alongside our clients who are struggling and provide them compassion, resources, knowledge and love.

Team Commitment

Upon joining the AWC team, all staff and volunteers must provide a child abuse clearance, state police clearance and FBI-Fingerprinting and criminal background check. All board members, staff and volunteers upon joining AWC and ever year afterwards commit to the following statements and standards:

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|--|---|
| <input type="checkbox"/> Vision Statement | <input type="checkbox"/> Operational Assumptions |
| <input type="checkbox"/> Mission Statement | <input type="checkbox"/> Confidentiality Statement |
| <input type="checkbox"/> Statement of Faith | <input type="checkbox"/> Conflict of Interest Statement |
| <input type="checkbox"/> Our Commitment of Care and Competence | |

Position Summary

Job Title	Program Manager for Empowered Youth at AWC
Classification	Staff Part Time Non-Exempt
Reports to	Executive Director of A Woman's Concern
Status	20-25 hours/week for 46 weeks/year

Position Description

Empowered Youth, a subsidiary of A Woman's Concern is partnering with Penn's Youth Initiative (PYI) to engage young people through dynamic, interactive, relationship education to prevent teen pregnancies, STIs and youth engagement of risky behaviors.

The Program Manager will serve in a pivotal role helping to steward current relationships and create new opportunities to bring this powerful curriculum to schools and youth organizations across Lancaster County.

Duties and Responsibilities

Job Duties

- Work with Executive Director and Empowered Youth Team to gain access to local school curriculum.
- Coordinate and oversee all Sexual Risk Avoidance Education (SRAE) programming in Lancaster County Schools.
- Serve as the primary point of contact with schools and community organizations.
- Provide supervision and accountability for professional standards of practice per grant mandates.
- Prepare lesson plans and deliver presentations using REAL Essentials (RE) in schools, youth organizations, or other agencies while ensuring fidelity.
- Assist at various educational venues.
- Honor the district teacher as the primary authority and foster a positive, professional presence with the community.
- Track and submit required statements and invoices per grant mandates.
- Collect and assemble data from surveys per grant mandates.

Personnel Responsibilities:

- Manage paid and volunteer team members for Empowered Youth, which includes training, correct placement, evaluation and updates.
- Actively seek opportunities to grow the number of volunteers and/or paid positions.

Professional Development:

Committed to seeking and participating in training and educational opportunities to enhance and develop skill sets important for position.

Qualifications

- ✓ Passionately pro-life. Passionate commitment to youth and the optimal health model.
- ✓ Prior related experience preferred.
- ✓ High School diploma or equivalent (college degree preferred).
- ✓ Respects confidentiality and privacy per applicable laws and regulations.
- ✓ Demonstrates behaviors that align with AWC values.
- ✓ Complies with the policies and procedures of AWC.
- ✓ Excellent technology, oral and written communication skills.
- ✓ Excellent problem solving and organization skills.
- ✓ Dependable, stable and capable of following through on commitments.
- ✓ Excellent team oriented and relationship skills.
- ✓ Self-starter and ability to work independently and develop and execute plans with minimal supervision.
- ✓ Adept with current technology and able to learn new skills; Proficient in Word, Zoom, and Power Point and/or Prezi.
- ✓ Strong leadership qualities.
- ✓ Able to work without supervision yet function as part of a team.
- ✓ Must exhibit a high degree of respect for all students, regardless of age, religion, ethnicity, gender or socio-economic background.
- ✓ Excellent communication skills and a natural engagement with adolescents.
- ✓ The ability to prepare and teach lesson plans within a timely manner.
- ✓ Flexible schedule.

Upon hire, ability to secure Child Abuse Clearance, State Police Clearance and FBI Fingerprinting and Criminal Background Check. On an annual basis, participate in training for mandated reporting of child abuse.

Physical Demands

Activities in performance of duties include sitting, standing, walking, climbing stairs, lifting up to 25lbs, kneeling, reaching, pushing, pulling, keystroking on a keyboard or similar device, talking, hearing and seeing.

Take a moment to review our Empowered Youth website and our student testimonial video.

www.empoweredlancaster.com

<https://www.youtube.com/watch?v=XB1Jd0vJyDY>

Team Member Testimonial

I love working for AWC because of how we honor and serve well each client that comes in for our services. By utilizing the Focus model, we give dignity to each client, seeing them as individuals who are worthy of respect, love, and professional services given with excellence and nonjudgement.

We give space to our clients to be who they are where they are, while encouraging them to breathe; they are not alone, we are for them, and we will give them the information they need so they can make an informed choice. We believe our clients deserve to know their options, see the truth (ultrasounds), and receive support and genuine care while at AWC.

Organization Chart

